

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)

NCR-Biotech Science Cluster, 3rd Mile Stone, Gurgaon-Faridabad Expressway, Faridabad-121 012

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

EOI Reference No.: THSTI/ENGG./FARIDABAD/KITCHEN/2014-15

Sub : Design, fabrication, supply, installation, testing & commissioning of kitchen for THSTI & RCB at NCR Biotech Science Cluster, 3rd Milestone, Gurgaon-Faridabad Expressway, Faridabad.

A. Introduction to THSTI & RCB

I. THSTI

Translational Health Science and Technology Institute (THSTI) is an autonomous Institute of the Department of Biotechnology under the Ministry of Science and Technology, Govt. of India. THSTI is developed as a part of the interdisciplinary NCR Biotech Science Cluster located at Faridabad in the National Capital Region. THSTI is designed to be a dynamic, interactive organization with a mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into tangible products to improve human health.

II. RCB

Regional Centre for Biotechnology (RCB) is an academic institution established by the Department of Biotechnology, Govt. of India with regional and global partnerships synergizing with the programmes of UNESCO as a Category II Centre. The primary focus of RCB is to provide world class education, training and conduct innovative research at the interface of multiple disciplines to create high quality human resource in disciplinary and interdisciplinary areas of biotechnology in a globally competitive research milieu.

B. SCOPE OF WORK:

1. Designing, fabricating, supplying, installing, testing & commissioning a kitchen to cook north Indian, south Indian & Chinese food for at least 500 persons which can be increased to 1000 with provision for the following:-
 - i. Cooking area with appropriate burners, chimneys and provision for separate vegetarian & non-vegetarian cooking

- ii. Washing area (separately for vegetarian and non-vegetarian) with dishwasher of appropriate capacity.
- iii. Service lift to lift cooking items from ground to first floor.
- iv. Appropriate storage facility for utensils, vegetables, deep freezers, provisions etc..
- v. Provision for Atta kneader, Roti maker, potato peeler, idli plant, dosa plate etc.
- vi. Waste water treatment plant.
- vii. All related civil and electrical works in the kitchen area.
- viii. Any other item for a modern industrial canteen.

NOTES:

1. All items of equipment should be of 304 stainless steel construction supporting framework, body & shutters as applicable (except for the top plate which are to be mild steel / cast iron/ brass of adequate thickness (for chapati puffers, burners etc.)
2. All bend and fold in the stainless steel body should be smooth and machine made and free of sharp edges,
3. All welding should be neatly furnished and free of burr. Sheets used should be free of deformation /bends/dents.
4. All cut opening (where applicable) should be filed/rounded smooth, without rough and jagged surface.

C. PRE-QUALIFICATION CRITERIA FOR EMPANELMENT

1. The agency must be reputed and experienced.
2. The Agency should be Authorized Dealer/Distributor of the OEM of the offered products (Agency to submit documentary proof).
3. The OEM/Agency should have a clean track record, i.e. the OEM/Agency/its sister concern/ any group company should not have been blacklisted by any Govt. or Quasi-Govt/Govt. Undertaking companies in India at any point of time. (Declaration in this regard to be submitted along with Technical bid).
4. The Agency shall have been assessed by the income tax department of India during last three financial years(supporting copies should be enclosed).
5. The agencies company shall have an annual average turnover of Rs. 30 lakhs.

D. PROCESS TO BE FOLLOWED:

1. Interested parties shall visit the site on the date mentioned below.
2. Interested parties shall then submit the following to **Head Administration, THSTI, Plot no. 496, Udyog Vihar, Phase-III, Gurgaon-122016, Haryana** on or before the date & time specified at the end of this document in two separate

envelopes duly super scribing ‘Envelope-1’ & ‘Envelope-2’. Both the envelopes should be put in one bigger envelope duly subscribing ‘Expression of Interest for design, fabrication, supply, installation, testing & commissioning of kitchen’ and name of the agency. Envelope -2 will be opened of those agencies who qualify the pre-qualification criteria.

Envelope-1:

- i. A letter communicating the expression of Interest as per Annexure-A.
- ii. Documents in support of criteria mentioned in para-C.

Envelope-2:

- i. Proposed kitchen design in CAD for developing kitchen as per space available in the drawing attached at Annexure-B.
 - ii. List of equipment proposed to be supplied / installed by the agency.
 - iii. PERT chart showing the various stages of the work duly indicating the time required for each stage.
3. A meeting with those agencies, who fulfil the pre-qualification criteria, will be held on the date specified below. In consultation with the eligible agencies, a suitable design, list of equipments etc. will be finalised. THSTI reserves the right to accept, modify or reject any or all designs submitted by the agencies.
 4. The eligible agencies will be requested to submit their financial quote as per the final design, list of equipment etc. to be installed.
 5. The agency quoting the lowest will be awarded the work.
 6. The terms & conditions of the execution of the above work will be communicated along with the empanelment letter in consultation with the empanelled agencies.

E. IMPORTANT DATES

a.	Date of publication	11th Dec 2014
b.	Visit to the site by the vendors with prior appointment	17th Dec 2014
c.	Last date for receipt of expression of interest	26th Dec 2014 /3:00 pm
d.	Opening of expression of interest	26th Dec 2014 /3:30 pm
e.	Publication of empanelled agencies	31st Dec 2014
f.	Meeting with empanelled agencies	05th Jan 2015 / 3:00 pm
g.	Publication of the final design, list of equipment etc.	09 th Jan 2015
h.	Submission of financial quote	14th Jan 2015/3:30 pm
i.	Opening of financial quote	14th Jan 2015/3:30 pm

Head-Administration

On firm's letter head

ANNEXURE-A

To,
Head-Administration
Translational Health Science and Technology Institute,
496, Udyog Vihar, Phase-III,
Gurgaon-122016

Sub: Expression of Interest for Design, Fabrication, Supply, Installation, Testing & Commissioning of kitchen for THSTI & RCB at NCR Biotech Science Cluster, 3rd Milestone, Gurgaon-Faridabad Expressway, Faridabad.

Dear Sir,

In reference to the above subject, we are submitting herewith our expression of interest for empanelment for Design, Fabrication, Supply, Installation, Testing & Commissioning of kitchen for THSTI & RCB at NCR Biotech Science Cluster, 3rd Milestone, Gurgaon-Faridabad Expressway, Faridabad along with the documents in support of the following as required in Para-C of the notice inviting the EOI.

1. The agency must be reputed and experienced.
2. The Agency should be Authorized Dealer/Distributor of the OEM of the offered products (Agency to submit documentary proof).
3. The OEM/Agency should have a clean track record, i.e. the OEM / Agency / its sister concern / any group company should not have been blacklisted by any Govt. or Quasi-Govt / Govt. Undertaking companies in India at any point of time. (Declaration in this regard to be submitted along with Technical bid).
4. The Agency shall have been assessed by the income tax department of India during last three financial years (supporting copies should be enclosed).
5. The agencies company shall have an annual average turnover of Rs. 30 lakhs.

I undertake that the information / documents provided above are true to the best of my knowledge and belief.

Regards,

Yours sincerely,

Enclosure: As above

Annexure-B

DRAWING OF SPACE AVAILABLE FOR DEVELOPING KITCHEN

