



क्षेत्रीय जैवप्रौद्योगिकी केन्द्र
राष्ट्रीय महत्ता की संस्था, संसदीय अधिनियम द्वारा स्थापित
जैवप्रौद्योगिकी विभाग, भारत सरकार, यूनेस्को के तत्वावधान में

REGIONAL CENTRE FOR BIOTECHNOLOGY
An Institution of National Importance created through an Act of Parliament
Department of Biotechnology, Govt. of India, under the auspices of UNESCO

No.RCB/NIT/03/19-20/RC-chemicals

10th May 2019

Sealed tenders are invited on behalf of the Executive Director, RCB for entering into Annual Rate Contract for the supply of following items from the reputed manufacturers/authorized distributors and dealers (who have the current authorization from the principal company) :-

Sr No.	Description
1.	Chemicals/Solvents (LR/AR/HPLC grade).
2.	Glasswares (complete range).
3.	Plasticwares(complete range)/General labwares/Pipette-Micropipette.
4.	Rare Chemicals/Fine Chemicals (complete range).
5.	Molecular Biology Enzymes, Regents & Kits/Biochemicals/Immuno chemicals.
6.	Custom made oligonucleotides/Piptides.
7.	Chrommatography accessories (HPLC/GLC columns/columns fittings/TLC Plates.
8.	Filter papers and Disposable Filter Units.

Dear All,

You may be aware that the Regional Centre for Biotechnology (RCB) is an academic institution established by the Department of Biotechnology, Govt. of India with regional and global partnerships synergizing with the programmes of UNESCO as a Category II Centre. The primary focus of RCB is to provide world class education, training and conduct innovative research at the interface of multiple disciplines to create high quality human resource in disciplinary and interdisciplinary areas of biotechnology in a globally competitive research milieu. In 2016, RCB was recognised as an Institution of National Importance by the Parliament of India.

RCB is using chemicals and solvents, glasswares, plasticwares and filter papers etc. of high quality and 100% accuracy for its R & D work which may be supplied through your dealer network by you. As a policy decision, it has been decided to enter into an annual Rate Contract for the supply of general Chemicals & Solvents, Glasswares, Plasticwares, General Labwares, Kits and Filter Papers, etc. for our education and research use. In this direction, we require a list of general chemical solvents (LR/AR grade) including HPLC solvents Media and Bio Chemicals, Glasswares & Plasticwares (complete laboratory range), Diagnostics Kits and Filter papers etc. along with CURRENT PRICE LIST of your manufacturing range. In case of foreign principle, PRICE LIST OF MANUFACTURERS may also be enclosed.

You are, therefore, requested to offer your products range with rates (clearly mentioning the percentage discount on the prevailing price list) either on your Company letter head or in the printed form, duly authenticated by respective manufacturer signed & stamped. The annual R/C so concluded will have to take care of the following conditions : -

1. **Mention the name of Category and Brand name/Principal Company name on the envelope failing which the offer will be summarily rejected without opening the same.**
2. **The firms should be registered with Sales Tax Authorities. GST Registraton Certificate should be provided.**
3. **The companies which cannot provide validity of rates for One Year and price list need not apply.**
4. **The Rate Contract will generally be valid for a minimum period of one year, however rates for more than one year will also be considered. The firm and their authorized distributor should provide their e-mail and full correspondence address with contact number.**
5. **There shall be no change in price structure during the currency of contract except of the Statutory levies which are made applicable by the Govt. through notification/regulations change. Hence, the firms who can give valid price for one year need only apply.**
6. **While submitting Price list in foreign currency, the supplier must submit the price list of Principal Company or the price list submitted by supplier must have the endorsement of the Principle company.**
7. **Prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other organization during the period of contract.**
8. **If the supplier fails to deliver the material within the delivery period as specified by purchaser may procure such items as deems appropriate for by invoking Risk Purchase Clause.**
9. **The supplier will be liable to the purchaser for any excess costs incurred for procurement of goods or services not delivered in time. The supply of material will have to be completed within 30 days from date of issue of purchase order. The liquidated charges @1% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/contract value.**
10. **RCB also reserves right to test the chemicals and solvents of material for their quality if it so desired.**
11. **The items, so supplied will have to be of high quality and grade and in the inspection/test if these are found to be of inferior quality, the same are to be replaced by supplier at their cost within the stipulated period, failing which the RC of the firm may be cancelled. Delayed supply/non-compliance of complete order may also lead to cancellation of Contract.**
12. **No Bill for part payment will normally be entertained. The payment of the bill will be made within 30 days on receipt of the complete goods in satisfactory condition.**
13. **Price should be for delivery at Regional Centre for Biotechnology, Faridabad. The freight, insurance charges, if any will not be borne by the purchaser. Similarly shortage, pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the purchaser to make good the loss caused on this account. The defective supply will have to be replaced by the supplier within 7 days without freight/transport charge.**
14. **Discount, taxes and other levies, if any, are to be specified clearly in the bid. Authorization Certificate from the Principal is mandatory of the Rate Contract proposal is submitted by authorized stockiest/dealers.**
15. **The tenders are liable to be rejected if the above conditions are not complied with.**

16. **The Executive Director reserves the right to accept/reject the tender wholly or partially without assigning any reasons thereof.**
17. **This Institute is entitled for benefits to avail concessions in Custom Duty (under Notification No.51/96-cus) and in GST (under Notification No.45/2017 & 47/2017 of GST ACT), as applicable to the Public Funded Research Institutions (PFRIs) registered with DSIR.**
18. **The item supplied should be certified by the supplier to be of genuine quality/make and procured from the authorized stockist /dealer/Manufacturer.**
19. **Conditional offer will be liable for rejection.**
20. **Your offer should be valid for a period of one year duly mentioning the earliest delivery period etc.**
21. **No request for increase in prices will be entertained on the price of Price List.**
22. **Liquidated damages @ 1% per week will be applicable subject to a maximum of 10% value of the order for the delayed supplies.**
23. **Supply order No. / Challan No./GST No./Bank details (i.e. Account No.e.c.t) must be recorded on the body of the bill.**
24. **Payment: 100% payment shall be made to the supplier within thirty days after receipt and acceptance of material in good condition as per order and submission of their invoices.**
25. **Earnest money: The tender must be accompanied with Earnest money Rs 5000/- (Rupees five thousand only) in the form of Demand draft drawn in favour of the Regional Centre for Biotechnology payable at Faridabad. The tender, if not, accompanied by Earnest money will be liable to be summarily rejected.**
26. **The offers must be submitted in a sealed envelope duly superscribing the name of the item of RC, on the envelope addressed to the Executive Director, RCB, Faridabad and should reach by 10th June 2019 at 3 pm. The same will be opened at 3.30 p.m. on the same day. The document received late, will not be considered.**

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Administrative Officer (S&P)
For & on behalf of Executive Director, RCB