

NOTICE INVITING QUOTATIONS

Name of Supply: Supply of Godrej Locks (Model - Ultra Verti Bolt 1 CK) at Regional Centre for Biotechnology, 3 Km Milestone Faridabad, NCR Biotech Science Cluster, Faridabad- Gurgaon Expressway, Faridabad.

Sealed quotations are invited from authorised dealers of Godrej/Distributor/Channel partner/contractor/suppliers for the supply of locks as per “Schedule of Work” attached so as to reach the undersigned on before **22.09.2015** by **3.00 P.M.** The quotations will be opened on the same day at **3:30 P.M.**

TERMS AND CONDITIONS:-

1. The supply shall be done as per schedule of work, specification terms and conditions and instruction of Engineer-in-charge.
2. Copy of authorise dealership certificate/distributorship /Authorised Channel partner must be attached with the bid.
3. No advance payment shall be made.
4. Income Tax shall be deducted from the bill as per GOI rules for which the contractor should have a PAN No. in the name of registered company or proprietor for depositing TDS.
5. The rates shall be inclusive of all taxes, duties and cartage.
6. Time allowed for completion for job shall be 10 days from date of issue of work order.
7. Earnest Money Deposit (EMD) amounting to Rs. 1000/- in the form of Demand Draft drawn, in favour of the Executive Director RCB, payable at Gurgaon must be submitted along with the bid without which the tender will summarily be rejected.
8. EMD amount will be adjusted against final payment.

(R K Rathore)
Executive Engineer

Schedule of Work

Work: Supply of Godrej Locks (Model - Ultra Verti Bolt 1 CK) at Regional Centre for Biotechnology, 3 Km NCR Biotech Science Cluster, Faridabad-Gurgaon Expway, Faridabad.

| Sr. No. | Item Description | Qty | Rate | Amount |
|---------|---|---------|------|--------|
| 1. | Supply of Godrej Locks (Model - Ultra Verti Bolt 1 CK) with full thread screws. Colour - Brown | 80 Nos. | | |

Seal and Signature of tenderer

GENERAL TERMS AND CONDITIONS

Name of Supply: Supply of Godrej Locks (Model - Ultra Verti Bolt 1 CK) at Regional Centre for Biotechnology, 3 Km NCR Biotech Science Cluster, Faridabad- Gurgaon Expway, Faridabad.

1. The Supply shall be done as per specification, terms & conditions and as per the instruction of the Engineer- in-Charge.
2. Duly sealed tenders shall be dropped in the tender box placed at the reception counter of the RCB.
3. The Executive Director RCB, reserves the right to cancel any or all the tenders without assigning any reason.
4. All materials brought at site shall be got approved from the Engineer-in-charge' before being used.
5. The tenderers should have office/service Centre in Delhi & NCR.
6. No T & P shall be supplied by the Institute.
7. The Contractor shall offer a guarantee for the workmanship and materials supplied for a period of **two year or** more if offered by manufacturer.
8. No advance payment will be made.
9. Time allowed for the work shall be strictly followed otherwise the contractor shall be liable to pay compensation at the rate of 0.5% of the ,contract value of the job undone per week of delay on the part of the contractor subject to a maximum of 5% of the total contract value.
10. However, for any reason beyond the control of the contractor the extension of time shall be granted upon application by the contractor in prescribed format. No claim for any compensation during the extended period shall be entertained and the owner's decision in this regard shall be final.
11. Earnest money deposited (EMD) by the successful tendered shall be released during final payment.
12. The contractor shall, at his expense and without delay supply to engineer-in-charge samples of each material to be used on the work and shall get these approved in advance.
13. The contractor shall supply materials at site with manufacturers test certificate/warranty/guaranty certificate and challan as desired by the Engineer-in-charge.
14. For proper completion of the work, if any quantity variation or extra items of work are involved, the contractor shall execute the same. Rates of extra items shall be derived from the tender itself as far as possible or else prevailing market rates shall be adopted.
15. The Contractor shall ensure compliance of all statutory laws and by laws of the Central Govt./State Govt./Municipal authorities related to the employment of their staff and all such obligations under

Wages Act, Workmen Compensation Act., ESI Act., Provident Fund and Miscellaneous Provision Act., Bonus Act. and Contract Labour Act. 1970 etc. RCB will not be responsible for such purposes in any way.

16. In case the Contractor resizes from the offer within the validity of tender,(60 days) the earnest money will be forfeited. Similarly, if contractor fails to commence the work after issue of the award letter, the amount of earnest money will be forfeited.
17. Any claim dispute or difference arising out of or in connection with this agreement and which can not be settled by mutual consultations, shall be referred to sole Arbitration or an Arbitrator to be appointed by mutual consultations. The award of the Arbitrator shall be final and binding between the parties to this agreement. The Arbitrator proceeding shall be governed by the Arbitration and conciliation ordinance dated 26th March, 1996 and shall be conducted in Delhi.
18. The agreement drawn shall be subjected to the jurisdiction of the courts at Delhi.