

**Rate Contract  
for  
Providing and Fixing of Vertical Blinds.**

# Regional Centre for Biotechnology

An institution of education, training & research  
(Established by the Dept. of Biotechnology, Govt of India under the auspices of UNESCO)  
NCR Biotech Science Cluster, 3<sup>rd</sup> Milestone, Faridabad-Gurgaon Expressway, Faridabad

**File No. RCB/04-02/71/NIT-31/2018-19**

**Date 08.04.2019**

## **NOTICE INVITING TENDER**

**Rate Contract for Providing and Fixing of Vertical Blinds at RCB, BBB and ATPC Buildings at NCR Biotech Science Cluster, Faridabad**

Earnest Money	₹ 7000/-in the form of Demand Draft from Nationalized/scheduled bank drawn in favour of " <b>Executive Director Regional Centre for Biotechnology</b> ", Payable at Faridabad
Cost of Tender	₹500/-in the form of Demand Draft from Nationalized/scheduled bank drawn in favour of " <b>Executive Director Regional Centre for Biotechnology</b> ", Payable at Faridabad

Regional Centre for Biotechnology, Faridabad Established by the Dept. of Biotechnology, Govt. of India under the auspices of UNESCO, sealed quotations are invited in single bid system for supply and installation of Blinds on Rate Contract basis as per our specifications/Drawings (where applicable) for the staggered quantities. You are requested to quote your best and competitive offer along with the complete details of specifications, terms & conditions.

Delivery Schedule as indicated below and as per the terms & conditions mentioned overleaf, to reach us by 1500 hrs. on or before the due date 18.04.2019 and tender will be opened on same day at 15:30 hrs.

Regional Centre for Biotechnology  
NCR Biotech Science Cluster  
3<sup>rd</sup> Milestone,  
Faridabad-Gurgaon Expressway  
Faridabad-121001, Haryana

Sealed bids for supply and installation of Blinds on Rate Contract basis for one year at RCB Faridabad.

### **Terms & Conditions**

- Preparation and Submission of Tender document:** The tender document should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in one separate cover and super-scribed as "**Rate Contract for Providing and Fixing of Vertical Blind at RCB, BBB and ATPC Buildings at NCR Biotech Science Cluster, Faridabad**"
- Documents comprising in technical bid:**

- a) Tender fees and Earnest Money Deposit (EMD) will be submit in the form of Demand Draft from nationalized/scheduled bank drawn in favour of “**Executive Director Regional Centre for Biotechnology**”, Payable at Faridabad.
- b) Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
- c) Experience in similar work 02 years or more.
- d) Copy of PAN Card / GST Registration. Bid not complying with this condition will be rejected.
- e) Brochure, original technical catalogue with detailed specification and picture of the product offered, if relevant
- f) Earnest Money Deposit: The bidder will be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 7,000/-
- g) The bidder should have their registered office / branch in Delhi-NCR.
- h) **Specification:** The Contractor must confirm in writing that the goods supplied & installed by them shall be as per specification of goods and in case of any variation, the contract shall be liable to cancel immediately.
- i) **The Performance Security Deposit of 5%** bill value must be deposit by successful bidder within 15 days of award of work in the form of Demand Draft from Nationalized/scheduled bank drawn in favour of “**Executive Director Regional Centre for Biotechnology**”, Payable at Faridabad.
- j) **The Security Deposit @ 5%** of work value will be deducted from each bill. Which will be released after 15 months from date of issue of first work order under contract.
- k) **Contract Period:** The contract for supply & installation of Blinds initially will be for a period of (1) one year and can be continued / renewed for further on same rate and terms & Conditions.
- l) **Validity of the bids:** The bids shall be valid for a period of 180 days from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid.
- m) **Warranty / Guarantee:** Bidder must provide one (01) year comprehensive on-site warranty and it will be started from the date of the satisfactory installation / commissioning of goods, against the defect of any manufacturing, workmanship and poor quality of the components. No offer of the vendor will be accepted without warranty/ guarantee of their supplied/ installed goods.
- n) **Installation:** All the work shall be completed within 14 days from the date of issue of work order by the Centre. All the aspects of safe installation shall be the exclusive responsibility of the supplier. If the supplier fails to complete the work on or before the stipulated date, then a penalty at the rate of 0.5% per day of the order value shall be levied subject to maximum of 5 % of the order value.
- o) **Payment Term:** The pre-receipted paste of ₹ 1 revenue stamp on each bill in triplicate may be send to this office for settlement after satisfactorily delivery & Installation of the goods. The bill should have full particulars of the items.
- p) No Payment shall be made in advance nor shall the loan from any or financial institutions be recommended on the basis of the order of award of work. The

Contractor shall submit the bill only after successfully Installation and commissioning. The case of issuing sanction and passing of bill for payment will be initiated on receipt of a pre-receipted invoice from the Contractor. **No payment will be made for goods rejected.**

- q) The above rates must be inclusive of all applicable Taxes, handling and freight charges etc. & all applicable taxes shall be deducted at source from the passed amount of the contractor bill.
- r) The party shall be deemed to have visited to the site, understood the work prior to quoting of rates.
- s) Kindly mention the tender No. & due date, bidders full address, email address and contract number on the sealed envelope.

3. A repeat order or part quantity can be ordered after completion of work or before 01 year on same rate terms & conditions. A payment will be made as per actual measurement basis.

**Annexure-I**

**Price Bid**

**Name of Work:** Rate Contract for Providing and Fixing of Vertical Blind at RCB, BBB and ATPC Buildings at NCR Biotech Science Cluster, Faridabad

<b>Sl No.</b>	<b>Item</b>	<b>Unit</b>	<b>Qty</b>	<b>Rate</b>	<b>Total Amount</b>
1	Providing and Fixing of Vista Vertical Blind in various designs, patterns, colors and textures, and as per instruction of Engineer In-charge. Make -Vista, Shade- A-8001, Size -100 mm	Sq Mtr	200		
2	Installation Charge	Nos.	25		
	GST				
	Grand Total,Including GST				

Note: Amount may be written in words also:

(Signature of the bidder)

Name:

Place:

Seal