

# **REGIONAL CENTRE FOR BIOTECHNOLOGY**

(NCR BSC, Faridabad-Gurgaon Expressway, Faridabad)

## **APPLICATION FOR GRANT OF FESTIVAL ADVANCE**

Name of the Festival for which Advance is applied for \_\_\_\_\_

1. Employee Code : \_\_\_\_\_

2. Name : \_\_\_\_\_

3. Designation : \_\_\_\_\_

4. Office in which working : \_\_\_\_\_

5. Whether permanent/ temporary : \_\_\_\_\_

If temporary, whether surety from a  
Permanent official is furnished \_\_\_\_\_

6. Basic Pay + SI : \_\_\_\_\_

7. Whether a festival advance has been :  
drawn earlier during the current  
financial year and if so, the name  
of the festival. \_\_\_\_\_

8. Whether the festival advance granted  
on the previous occasion has been  
recovered fully : \_\_\_\_\_

9. Whether under Suspension/EXOL/  
HPL/LPR and the period of leave : \_\_\_\_\_

I declare that the particulars furnished above are true.

(Signature of the Applicant)

New Delhi  
Date: